

List of Questions to aid completion of Application

**COMMUNITY SUPPORT FUND**  
**Funded by the Department of Rural and Community Development**

NOTE: Closing Date Friday, 27<sup>th</sup> January 2023 at 4pm



Coiste um Fhorbairt Pobail Áitiúil  
Chathair na Gaillimhe  
Galway City Local Community Development  
Committee



An Roinn Forbartha  
Tuaithe agus Pobail  
Department of Rural and  
Community Development

Ár dTodhchaí  
Tuaithe  
Our Rural  
Future



ALL APPLICATIONS ARE TO BE MADE ONLINE TO:

[www.galwaycity.ie/csf](http://www.galwaycity.ie/csf)

By 4pm on Friday 27<sup>th</sup> January 2023.

## REGISTRATION DETAILS

PLEASE ENTER YOUR UNIQUE ID:

REGISTERED EMAIL:

Name of Group / Organisation:

## SECTION 1 – YOUR ORGANISATION

Have you received funding under any grant's schemes from 2018 to current date- i.e., grants from Government Departments, Local Authority or LEADER? \*

If any of the above funding was paid through the Local Authority, have you submitted your Bank Account Details previously? Yes/No

Do you receive funding from any other organisation? Yes/No

If you are applying on behalf of an incorporated organisation (Company Limited by Guarantee or Co-operative) and/or a registered charity, have you applied to Pobal under the Community and Voluntary Energy Support Scheme (CVESS) in respect of any energy costs for the applicable period? Yes/No

How does your organisation link in with other organisations in your area?

## SECTION 2 – Project Details

How much funding are you applying for?

Please choose only one of the following:

Small scale grant of €1,000 or less

Grant in excess of €1,000

## SECTION 2 – Project Details - Purpose of the Grant

What will the funding be used for?

Note: This list is not exhaustive but gives examples of types of expenditure.

Non-pay Operating / running cost (Give details below once ticked)

Development/renovation of community centres

Community amenities

Development of youth clubs or facilities

Development of sports/recreation facilities

Public realm improvements

Streetscaping

Development of play/recreation spaces

Energy efficiency type projects

Purchase of equipment

Adaptations or equipment needed as a result of COVID-19

Maintenance of premises

Energy costs (electricity costs, refuse charges, heating charges)

Operating costs (e.g., existing rental/lease costs, insurance bills)

Website Maintenance

Cleaning

Audit & Accountancy fees

Please give details for the Non-pay Operating / running cost.

What is the purpose of the grant? (Outline details of the project).

Please input exact location (X-Y co-ordinates) of where the proposed project will be based.

X-ITM

Y-ITM

If this is for a specific project, when will your project begin?

If this is for a specific project, when will your project be completed?

Are all relevant permissions in place (e.g., planning permission, written consent from landowner/property owner, Galway City Council etc if your project involves the development of a property)? Yes/No/NA

Is this part of a phased development and/or linked with (or funded by) other schemes operated by Government Departments or the Local Authority? Yes/No

## SECTION 2 – Project Details - Funding

Please select the option that applies to the funding being sought:

A. For equipment or the upgrade of facilities etc.

B. Related to operating/running costs (i.e., not for equipment or the upgrade of facilities).

C. For both A and B above

Amount being applied for under the CSF for equipment or the upgrade of facilities:

Is this amount a partial or total project cost? Partial/Total

If partial, give the estimated total project cost:

To be eligible for funding under this programme you must state where you will source any shortfall of funding. Please provide these details.

Amount being applied for under the CSF towards Operating/running costs:

Summary of funding being applied for:

Equipment or the upgrade of facilities

Non-pay operating/running costs

Total amount being applied for under the CSF

## Supporting Documentation

Please include supporting documentation outlined for your project. Galway City Council may also request specific documentation to support the application e.g., Bank statement to confirm available funds. If your total project cost is up to €3,000 then please include one written estimate/quotation. For project costs from €3,000 up to €25,000 please seek a minimum of

three written estimates/quotations from independent suppliers and include with your application. For all other cases please contact Galway City Council, email Emma Johnston at [candc@galwaycity.ie](mailto:candc@galwaycity.ie) for information on the required supporting documentation.

Galway City LCDC will check to ensure that this application works towards addressing priorities within its Local Economic and Community Plan (LECP) which you can access on <https://www.galwaycity.ie/local-economic-and-community-plan/lecp>

If your application is for an amount greater than €1,000, please complete the below table to state which key priority area(s) in the LECP this grant application relates to and the estimated number of people to benefit.

If your application is for a small-scale grant of €1,000 or less, then you may wish to complete the below table, but you are not required to do so.

Key priority area of LECP

No. of beneficiaries

Please state how your group proposes to publicly acknowledge the Department of Rural and Community Development, Galway City Council and Galway City LCDC. \*

### SECTION 3 - DECLARATION

I declare that the information given on this form is accurate and correct.

I confirm I have read and fully understand the Terms and Conditions of the Community Activities Fund.

I confirm that I have read the Application Guidelines for the Community Support Fund prior to completing this form.

I confirm that this grant application is submitted in acceptance of and compliance with the Terms and Conditions.

I confirm that the applicant group/organisation does not have the funding to undertake the work/project without this grant aid or alternatively that the grant will facilitate a larger project which they would otherwise be unable to afford.

I confirm that the applicant group/organisation is tax compliant (if tax registered)

Name (on behalf of group/  
organisation):

Signature:

Position held in group /  
organisation:

Date: